



**PRELIMINARY INDUSTRIAL WASTEWATER DISCHARGE SURVEY FORM**

Spartanburg Water is required by EPA and SCDHEC to identify and evaluate the impact of non-domestic discharges into the sanitary sewer system. In order to comply with this requirement, Spartanburg Water is asking that your company fill out as much of this survey form as possible and return it to the Industrial Pretreatment Program, P.O. Box 251 Spartanburg, SC 29304. If you have questions you may contact this office at (864) 598-7297.

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website address: \_\_\_\_\_

Name, Title and Telephone number of person at your company that may be contacted for additional questions if needed: \_\_\_\_\_

**Section A: General Characteristics**

Is your business connected to Spartanburg Water’s sewer system? Yes / No  
If No, just fill in section C (Certification) of this form and return this form to the above address.  
If Yes, please continue to complete this form.

Provide applicable Standard Industrial (SIC) codes and/or your business’s North American Industry Classification System (NAICS). SIC/NAICS code(s) \_\_\_\_\_

Briefly describe the nature of your business (examples: bakery, dry cleaners, warehouse, chemical mfg.) \_\_\_\_\_

Estimate how much water your business uses, for all activities, during a typical work day (you may have to review your facility’s water billing history). **Circle the appropriate answer.**

- |                        |                         |                          |
|------------------------|-------------------------|--------------------------|
| Do not know            | Less Than 500 gallons   | 500 to 1,000 gallons     |
| 1,000 to 5,000 gallons | 5,000 to 25,000 gallons | more than 25,000 gallons |

Number of employees working at or out of this facility: \_\_\_\_\_

Is water used in any processes such as rinsing, cleaning or product formulation/production? Yes / No  
If yes, describe the process(es). \_\_\_\_\_

Is production process batch, continuous, or intermittent? \_\_\_\_\_

**Circle the appropriate answer.**  
Do any of your on-site processes generate industrial wastewater? Yes / No  
Is any industrial wastewater discharged to the sewer system? Yes / No

*(Continued on back)*

Is the wastewater treated before discharge to the sewer? Yes / No

If Yes, how is it treated? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your building have floor drains in any manufacturing, repair, storage, or maintenance area? Yes / No

Have there been any process or production changes at your facility in the past 5 years? Yes / No

If yes, briefly describe those changes. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section B: Description of Operations Conducted**

Provide a brief description of all operations at this facility including primary products or services (attach additional sheets, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Raw Material Used (attached additional sheets, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Chemicals Used or Stored at the Facility (attach additional sheets, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are any process changes or expansions planned during the next three years? Please describe.

\_\_\_\_\_  
\_\_\_\_\_

Permits: Describe all environmental control permits held by or for the facility (e.g. stormwater, air, hazardous waste).

Type of Permit	Permit No.	Issuing Agency	Expiration Date

**Section C: Certification**

*My signature to this document certifies that the information provided in this completed survey form is to the best of my knowledge, complete and accurate.*

Name (typed/printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_